

NOTES OF THE REVIEW OF THE INFORMAL JOINT ALEXANDRA PARK AND
PALACE STATUTORY ADVISORY AND CONSULTATIVE COMMITTEES
4TH MAY 2011

Purpose of the Review:

To consider the effectiveness of the informal joint committee and agree any changes needed for the next meeting of the Informal Joint Meeting on 31st May 2011.

In attendance:

Cllr Pat Egan, Andrew Gill (Interim General Manager Alexandra Palace), Denis Heathcote (SAC Member and Chair of SAC/CC held on 5th April), Colin Marr (Consultative Committee Member and Chair of CC Review Working Group), Clifford Hart (LB Haringey Committees Manager), Natalie Cole (Clerk)

1. Election of Chair

AGREED Denis Heathcote would chair the meeting.

2. Effectiveness of the Informal Joint Meeting held on 5th April 2011

- Concerns were raised about how the Joint SAC/CC meeting held on 5th April ended and the formal SAC meeting started.
- It was felt that too little time was allowed for the Joint meeting and future agendas should advertise the formal SAC meeting to start at 21:30hrs or on the rise of the Joint meeting.
- Some officers continued to make long introductions to reports (*ACTION – Clerk to remind officers to keep introductions brief and to avoid Powerpoint presentations*).
- Officers explained that legislation meant that the formal SAC meeting had to have its own Agenda and Minutes separate to the Joint meeting. (*ACTION – Clerk would send the formal SAC agenda to both SAC & CC Members in future*).
- The ultimate aim would be to have a single agenda and set of minutes for both the SAC and Joint SAC/CC. (*ACTION – Further discussions on the possibility of changing the membership and remit of the SAC and the CC would take place between the Board, the Trust Solicitor and the Charity Commission)and in consultation with SAC and CC representatives.*

3. How future meetings should be conducted

- Whilst there had been a couple of suggestions to change the room layout to a horseshoe it was agreed that the conference room set up used at the meeting on 5th April should continue.
- The Chair of the trial Joint meetings should be agreed at each meeting. When a permanent arrangement is set up the Chair would be agreed for the municipal year.
- The formal SAC meeting should be shorter than it was on 5th April and should simply recap and agree its recommendations (based on what the Joint meeting discuss and agree) to the Board.
- Cllr Egan expressed that he felt Trustees should be advised not to express opinions at the Joint meetings on items that are likely to be

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presented for decision at Board meetings to avoid conflicts of interests. Colin Marr pointed out that the involvement of trustee-councillors in the affairs of the joint meetings was a crucial factor in the original recommendations for the joint approach.

- The minutes/ notes of the Joint SAC/CC and the formal SAC should be circulated to members of both committees at the same time.

4. Agenda for next meeting of the Informal Joint Meeting

- Draft agendas should be set in consultation with Alexandra Palace and Haringey officers and agreed by the Chair of the SAC and the Chair(s) of the Joint meetings.
- An item for “Urgent Business” raised by interested groups and associations should be included on future agendas

5. Feeding back to the SAC & CC

- The Chair of the next Joint SAC/CC would feedback on the outcomes of this brief review to the Committees, with assistance from Colin Marr.

6. Any Other Business

NONE

The meeting ended at 19:45hrs